

# Root Cause Analysis Cheat Sheet



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A **root cause analysis** is a process of asking questions to understand why problems are happening.

There is no one way to do a root cause analysis. The following is one approach adapted from CADCA.

## Root Cause Analysis Process:

1

### Identify a Targeted Problem

What is your targeted problem?

Who is experiencing it, where, and in what ways?

2

### Why?

For this problem, ask... **Why is this happening?**

3

### Why is this happening?

For the causes from step 2 ask...**Why is *this* happening?**

4

### Why is this happening here?

For the causes in step 3 ask...**Why is this happening *here* in our community or setting?**

#### References:

CADCA. (2018). Retrieved from <https://cadca.org/>